



FUND LOAN PROCESSING GUIDELINE

STEP 1

Pick Loan Application Form from your Division or PSWU Secretariat.

STEP 2

Complete Loan Application Form and attach necessary documents required.

STEP 3

Submit Loan Application with attachments to Division or PSWU Secretariat

- Current month payslip
- mandate form(OTP Code written on top)
- One currently taken passport picture
- Front and back colour copy of Ghana Card

NOTE

Fill out Online Membership Registration details on Google App (if you have not done so)

STEP 4

Loan Applicant notified by Fund Secretariat on receipt of Loan Document for processing.

STEP 5

Wait for feedback on Loan status from Fund Manager.